

# CALL FOR NOMINATIONS

## 2019 ACEC-BC YOUNG PROFESSIONAL AWARD



ASSOCIATION OF CONSULTING  
ENGINEERING COMPANIES  
BRITISH COLUMBIA

Nominations are being accepted for the **2019 ACEC-BC Young Professional Award**, to recognize an individual in the first ten years of their career who has contributed to the consulting engineering industry, shown leadership within their company and the industry, demonstrated excellence in consulting business practices, demonstrated commitment to the delivery of quality projects or results, accomplished outstanding achievements in their applicable fields, and shown leadership in the community.

### PURPOSE OF THE AWARD

- To recognize the achievements of young professionals who demonstrate excellence in their field of expertise, the business of consulting engineering and dedication to their community.
- To increase awareness of the value of young professionals in the BC consulting engineering industry.

### ELIGIBILITY

Only young professionals with up to 10 years of experience in consulting engineering and working in an ACEC-BC member firm will be considered eligible.

### ENTRY MATERIALS

Each entry must include the following materials:

- 1. NOMINATION FORM:** A completed nomination form (attached).
- 2. LETTER OF NOMINATION:** A letter of nomination (maximum 2 pages) from the candidate's firm. The letter should describe the person being nominated and how they meet each of the three criteria described below. Use examples whenever possible.
- 3. INDUSTRY & PROFESSIONAL DETAILS:** Details of the candidate's activities and contributions to industry and professional associations. Include organization names and approximate level of commitment.
- 4. VOLUNTEER ACTIVITIES:** Details of the candidate's volunteer activities within the community at large. Include organization names and approximate level of commitment.
- 5. LETTERS OF SUPPORT:**
  - a. One letter supporting the nomination from a client agency or company.
  - b. One additional letter supporting the nomination from outside the candidate's firm.
- 6. ADDITIONAL SUPPORTING MATERIALS:** Additional supporting materials such as resume, citations or recognitions by clients are encouraged.

The entire nomination package shall be limited to 15 pages.

*Electronic submission (single .pdf file) is preferred.*



### AWARD

The award recipient will be announced and presented with an award at the ACEC-BC Awards Gala to be held on April 6, 2019.

### JUDGING CRITERIA

The candidate will be evaluated in the following areas:

#### 1. CONSULTING ENGINEERING COMMUNITY CONTRIBUTIONS (40% weighting):

- The candidate has contributed to the advancement of the consulting engineering industry through involvement with industry and professional associations.
- The candidate understands the role of consultants in the engineering industry.

#### 2. PROFESSIONAL ACCOMPLISHMENTS (40% weighting):

- The candidate consistently produces high quality work in their field of practice.
- The candidate has made outstanding contributions to their own company, successfully worked with other companies, and met client needs.
- The candidate understands company business practices and work towards company goals at or above the level of expectation for their experience level and position.
- The candidate shows leadership internally at the company.
- If applicable, the candidate possesses good project management skills and completes work under approved scope, budget and schedule. This can apply to work completed as a Project Manager, Assistant Project Manager, Deputy Project Manager, or managing a technical team within a larger project.
- The candidate has established good relationships with clients.
- The candidate's work is appreciated and recognized by clients.

#### 3. COMMUNITY CONTRIBUTIONS (20% weighting):

- The candidate contributes to their community by volunteering.

### IMPORTANT DATES

<b>JANUARY 18, 2019</b>	Deadline for nominations
<b>JANUARY 25, 2019</b>	Selection of Award Recipient
<b>APRIL 6, 2019</b>	Presentation of Award at the ACEC-BC Awards Gala.

SATURDAY, APRIL 6TH, 2019

THE WESTIN BAYSHORE

1601 BAYSHORE DRIVE, VANCOUVER

# NOMINATION FORM

## 2019 ACEC-BC YOUNG PROFESSIONAL AWARD



ASSOCIATION OF CONSULTING  
ENGINEERING COMPANIES  
BRITISH COLUMBIA

### NOMINEE

Name of Nominee

Employer (ACEC-BC Member Firm)

Business Address

Business Tel

Business Fax

Business Email

Years of Experience

Discipline

### NOMINATOR

Name of Nominator

Title

Employer

Business Address

Business Tel

Business Fax

Business Email

This form must be filled out and submitted, along with a letter of nomination and additional supporting documents, no later than **January 18, 2019** to:

**email:** [info@acec-bc.ca](mailto:info@acec-bc.ca) *Note: electronic submission (.pdf format) is preferred.*

**ACEC-British Columbia**  
1258 - 409 Granville Street  
Vancouver BC V6C 1T2

**Tel:** (604) 687-2811

**Fax:** (604) 688-7110

[www.acec-bc.ca](http://www.acec-bc.ca)